

FAMILY CARE COUNCIL FLORIDA
BETTY KAY CLEMENTS, CHAIRPERSON
Holiday Inn Select Orlando Airport
Orlando, Florida
May 16th, 2009

MEMBERS PRESENT:

Betty Kay Clements, FCCF Chairperson
Patty Houghland, Past FCCF Chairperson
Lynn Carper, A1 Chair & FCCF Secretary
Tracy Stewart, A2 Representative
Frank Carroll, A3 Chair
Pauline Lipps, Suncoast East Region Chair
Donna Rauber, A7 Chair
Sharon Barry, A8 Chair
Denise Payne, A10 Vice Chair
Phil Pearson, A12 Representative, FCCF Treasurer
Anna Brynild, Area 13 Representative
Pete Wesley, A14 Representative
Sonja Bielecki, A15 Representative

STAFF & GUESTS

Jim DeBeaugrine, APD Director
Stephanie Rogers, APD Central Office
Deborah Linton, ARC Florida
Maria Eash, A8 FCC Guest
Thomas Raynor, Evercare Health Plans, Inc.
James Jennis, Insurance Consultant, Tallahassee

The mission of the Family Care Council Florida is to advocate, educate, and empower individuals with developmental disabilities and their families, partnering with the Agency for Persons with Disabilities, to bring quality services to individuals for dignity and choice.

I. CALL TO ORDER

Chair Clements called the meeting to order, welcomed everyone and asked for introductions.

The FCCF information packet includes the following:

- FCCF March Minutes
- Purpose and Use of the Questionnaire for Situational Information (QSI)
- Back to Basics Supported Living Workgroup document
- Supported Living Quarterly Visits per DD Waiver Services handbook – p. 96
- Supported Living Quarterly Review Form
- Article titled - Supported Living: What's the Difference by John O'Brien
- APD Policy Directive titled – Participant Assessment and Planning for Supports
- Family Care Council Florida By-Laws
- Action Steps for Effectively Advocating with the Florida Legislature document

II. LEGISLATIVE AGENDA, Laying a Foundation for the Future – Deborah Linton, ARC Florida
Deborah introduced herself as being with the ARC of Florida state office in Tallahassee. She has been the Executive Director for a year. She has been in the ARC family for 28 years. She began as a social worker in North Florida. The ARC of Florida has 43 chapter members around the state. To be a voting chapter member you must be a non-profit corporation. Their smallest chapters are self-advocacy chapters or parent groups and their largest chapters are multi-million dollar corporations. They also have over 2000 individual members.

She provided information regarding the ARC National Organization. ARC has a national office in Washington, D.C. Deborah shared a couple of national incidents involving abuse of individuals with disabilities. ARC Florida immediately determined through State Agencies and Medicaid that no individuals from Florida were a part of these incidents. The National ARC also has lobbyists in

Washington, D.C. Because of this it helped them keep up to date on what was going on with the Stimulus Package and what could be in there for Florida. On the state level, she shared an incident whereby a DJ from an Orlando radio station was making fun of a young man with Down Syndrome. They learned a long time ago the best approach is to go after the sponsors, not the DJ or radio station. They obtained the names of the sponsors and plugged them with hundreds of letters voicing their disapproval. This has proved to be very successful for them. It is another advantage to being part of a network where you can get more people to participate which makes a difference.

Deborah shared this year in the Legislature they faced some real challenges. She is very pleased with how the legislative session ended. However, it's important to remember it is all propped up by federal stimulus dollars which will end in 2-1/2 years. If the economy doesn't bounce back developmental disability programs will be facing very dire consequences. She shared their legislative platform which included their number 1 priority being "protect the funding for services for persons with developmental disabilities". She shared comments from numerous leaders within the legislative arena who stated on several occasions that the developmental disability community has been hit really hard. The developmental disability community was very fortunate to have funding preserved this session. Florida ARC felt very good about this.

What they do not feel good about is the wait list. They had laid a foundation with a plan to try to get money for the wait list. She shared there are families in dire need of help, especially the older, elderly parents. They have gone through so many transitions over the years with their children and they have done the state a great favor by doing a good job of maintaining their family members and now when they need help from the state the services are not there. Florida ARC wanted to go after gambling revenue for wait list funding. Through all their advocacy efforts, they were not successful. Their plan in the future is to research and go after other dedicated revenue streams for the wait list. Deborah shared she is a lobbyist only by registration. She is not a true lobbyist. Florida ARC does have a lobbyist, Dixie Sansom. She is just tremendous. She has been very successful in getting Deborah in to see anybody she has asked to see. Dixie is also dedicated to the wait list issue.

Another issue they worked on this year is one called Prepaid Services Plan which is comparable to the State's Prepaid College Fund. There have been over a million prepaid college plans sold in this state over the years for their son or daughter to prepare for those years after high school. Parents could buy a Prepaid Service Plan for those immediate four or five years after high school for their son or daughter with developmental disabilities. It could help with vocational rehab as they now have a wait list also. They did get legislation passed and a study group will be created which will include the Family Care Councils, Florida ARC, APD, Vocational Rehabilitation, Exceptional Student Education and State Board Administration. They are required to produce a report in six months.

Deborah shared another priority this session was the inclusion of exceptions to the rebasing program, which thanks to Director Jim DeBeaugrine, was accomplished. One concern is the Tier System did not go away. Florida ARC also supported in their platform the use of individualized budgets. Their thought being if people had more flexibility like with the CDC+ that perhaps they could utilize their funds better. They also supported the creation of a flexible spending plan for some services which was approved.

Deborah believes the future priority will be the wait list. She shared this could be one of the worst fights the state has ever seen as plans are being considered to prioritize the wait list. She doesn't have any answer for it but shared she knows Florida ARC and FCC's will be at the table addressing the issue. Phil mentioned there is a need for a unified message within all the organizations that support people with developmental disabilities. It doesn't exist currently. Deborah mentioned how in the past five years each group goes in fighting in the legislative arena which is not the time for such actions. Phil shared the importance of getting all these groups aligned between now and the next legislative session. Phil added it's the families that need to be meeting with their legislators throughout the summer pointing out the platforms which are common between Florida ARC, FDDC and Family Care Councils. If enough people meet in the legislators offices they're going to support the bill. The problem is that nobody goes to their offices so they don't know who we are. Waiting until the legislative session is too late. Discussion followed suggesting getting the main organizations (Florida ARC, FDDC, FCC & others) together to brainstorm on how to align

together on major DD issues of importance. Chair Clements shared it's not true that the various groups don't meet. They have stakeholder meetings which includes organizations and agencies. There is a mechanism in place. Is there a way to solidify that more? The DD Council had been a driving force on creating stakeholder meetings. Deborah suggested what could be done is to try, at a table like this, to bring the representatives from the different groups together this summer targeting specific issues and determine who are in the legislative leaders district to carry forward the message. She shared it needs to be a targeted strategy.

Deborah shared National ARC has developed on their website, www.TheArcLink.org a link to the National Find Family Register to help families who have over the years lost touch with family members who were placed in institutional settings. They are finding an interest from brothers and sisters wanting to find their siblings who are disabled and living in care settings.

III. APD UPDATE - Jim DeBeaugrine, APD Director Terri McGarrity, APD Community Development – Conference Call Hilary Brazzell, APD Central Office – Conference Call

Chair Clements welcomed Jim and asked everyone to introduce themselves. Shortly thereafter Terri and Hillary joined the group via teleconference all. Jim began by giving an overview of what took place during the legislative session. The major legislation that affects APD is the general appropriations budget bill and the associated conforming bill. He shared it's very easy to access these bills on line. He shared how to get to the website. He stated it is very important to click on the Conference Reports because it is the one that goes to the Governor's office. Click on the General Appropriations Act; section III (Health & Human Services). APD is right after the AHCA section. It will have the proviso language. In addition there is the conforming bill which is Senate Bill 1660.

Jim shared that he was pleasantly surprised at the outcome. He was really anticipating major across the board reductions considering the revenue situation. He shared that he was very proud of Governor Crist for accepting the Federal Stimulus package. He understood how important those dollars are to the state. The Stimulus package brought about \$1 Billion dollars just through the Medicaid program. It increased the FMAP percentage. He stated the APD budget actually increased, very slightly. The bulk of that increase comes from non-recurring sources so they'll have to request it again next year.

General Appropriations Act:

Consumer Directed Care - Authorization has been approved to expand enrollment in the Consumer Directed Care program by up to 2500 hundred individuals. Anyone going on the CDC program agrees to take 92% of what their cost would otherwise be. APD is authorized to use the 8% savings to take people off the wait list. One of the important parts of the program is it must remain cost neutral. Jim shared the average person uses about 80% of their cost plan. By definition, once enrolled in the CDC program you spend 92% of your cost plan. They need to find a way to make sure of getting the cost plan to where it is more reflective of what the person is actually going to spend. Otherwise they will have a situation where if the person had stayed in the old program they would spend 80% of cost plan vs. going on CDC spending 92% of cost plan. That doesn't generate the savings to help APD with the wait list and also gets them in trouble with CMS and the cost neutrality requirements. He believes they can figure that one out by being careful that they enroll people who have some stability in the program. Also, the rebasing initiative should start narrowing that gap between cost plan and expenditures.

Medication Review - It will no longer be authorized effective July 1st. The individual's doctor or pharmacist will be assisting with medications now. It is important that Drs. have good medical history on the disabled individuals so they don't prescribe the wrong medications.

Durable Consumable Medical Equipment - The legislature approved a reduction of 10% of durable consumable medical equipment. There are 2 options available – (1) APD can bid out to 1 or a limited number of providers who competitively gave the best price to do regionally (AHCA has had unsuccessful experience trying to bid equipment out to a single vendor). (2) Publish a standard price schedule. Any

vendor willing to meet the price would be able to participate. APD believe either way they can achieve a savings. AHCA agrees.

Non-Recurring Funds – There was a \$19 million dollar increase in non-recurring funds in the waiver. That will hopefully get APD out of a deficit situation once and for all.

Flexible Benefit – APD has been authorized in proviso to develop a Flexible Benefit. The flexible benefit would allow a consumer, at their option, to take the funds associated with Adult Day Training, Companion, Respite, Supported Employment, Supported Living, and In-Home Supports. It will allow them to put all the funds together into a flexible benefit at the 8% discount. The value to that, if anyone chooses it, is the flexibility of the benefit. A consumer would be able to vary the amount, duration of services within that defined flexible benefit in ways that better serve the individual. If say one month a consumer needed more respite, he/she would be able to buy that without having to go through prior service authorization. Jim would like to raise the possibility with the people who deal with CMS to include additional services, in particular Dental Care.

Geographic Differential in South Florida - The Geographic Differential that was set to go from 7-1/2% down to 4-1/2% in South Florida will not take effect. It will stay at 7-1/2%.

Senate Bill 1660 – The Conforming Bill

Wait List – Included in the bill is language that would substantially change the way APD manages the wait list. Jim shared that he had forwarded on to the legislative staff Phil's suggestions. Those suggestions, although not repeated verbatim, are reflected in the language. It establishes seven difference categories that people on the wait list would go into. Currently the wait list is first come, first served unless the consumer is in a crisis situation or a child in the child welfare system. Jim read each of the seven categories. There are also requirements that people on the wait list stay in communication with APD. The effective date for this new way of managing the wait list is July 1st, 2010. During the next year, APD plan on having some administrative rule workshops to better understand the consequences involved with the new language categories which could result in determining a better way of doing it. APD could take those ideas back to the legislature next session prior to this actually taking effect without negatively or positively impacting anyone. Before they affect people's interest they will have a period of time to identify any unintended consequences. If there are no changes to the current language between now and July 1st, 2010, the current language, breaking the wait list into categories goes into effect. Jim shared it's very important to make people know this is happening and if it affects their interest and they have a better idea, he wants to know about it. Jim stated that his top priority is getting the APD databases accurate. He stated that consumers and families deserve a professionally managed organization. Phil asked how they plan on getting the word out to people on the wait list. Jim stated probably via mail. Terri also suggested that QSI's are currently being done on the wait list people so materials could be distributed that way. Jim shared he has some area administrators who are spearheading the effort to try to establish more routine, effective communication with families on the wait list. The "point person" that comments and suggestions on how to stay in contact with the wait list should be sent to Martha Martinez in Area 10.

Individual Budgets - Jim stated that language to create individual budgets has been included in proviso language. APD is authorized in the proviso to come up with a plan to create individual budgets for people. An individual budget provides APD with a much more stable basis for which to project financial needs. The cost plan becomes fairly prescriptive. It's difficult to make any changes within its time frame without having to go through the bureaucratic process. What individual budgets do is create a way to actually turn that process upside down. Based on the characteristics of the person, based on the person's needs and life situations, you can get your budget up front. The dollar amount is set by the assessment process up front. Then whoever is making the decisions works with the support coordinator to determine how the dollars should be spent. The person has flexibility within that dollar amount to mix and match the frequency, the intensity of those services based on the persons changing needs. It gives some stability to the family and gives APD the benefit of knowing what their true obligation is. There is a lot of detail that has to go into this. He gave some examples. He did state that even though the QSI doesn't produce a dollar amount, if they take each of the 4 elements of the QSI separately and combine them with the age and the living

setting, they actually come up with a very valid cost predictor based on the current system. He stated there is a lot involved in developing this plan and will require a great deal of input from people who will be affected by this. Jim indicated he considers this APD's alternative to an HMO. It incorporates the principles of managed care that are appropriate and useful for what APD does without the 15% administrative overhead if a commercial HMO was brought in. Jim passed around a document titled "Agency for Persons with Disabilities, Individual Budgeting Initiative". Hilary Brazzell is the contact person and her E-mail address is hilary_brazzell@apd.state.fl.us. Her phone number is 850-414-8274. Chair Clements asked if Hilary would send the document to her electronically so that she may E-mail it to all councils. The document is the first step in this process and includes goals and objectives. He wants the document shared with as many people as possible. This is another issue that has the potential to affect people's interest. People need to be involved in creating it. The individual budget concept is for people currently getting services. Jim sees this as a way to extend CDC+ style flexibility to people who don't want to be their own bookkeeper. Jim advised they need to provide the legislative staff with a report by February 1st, 2010.

Rebasing - Jim advised they will be doing cost rebasing again. He shared there will be a couple of things different this time compared to last time. In determining if a person is actually served for the full year, if there was an interruption in service that lasted 18 days or more APD will not use the person's prior year expenditures. Another change is if a person has a major change in their life circumstances on or after July 1 but prior to January 1st rebasing date APD won't use prior expenditures.

Supported Living Program – Proviso in the bill requires APD to develop a plan to streamline and eliminate redundancy to redesign the supported living program. It's a plan but it doesn't take affect unless the legislature tells them it does. It would be at least a year away if any changes need to be made.

Support Employment Program – Same as above. It's not to eliminate supported employment for anybody but to scale back the level of supported employment to individuals who have been in stable job situation for 3 years or more. Both of these programs showed up in the House and Senate as a mandate for APD to do.

Individual Family Support (IFS) Dollars – Tracy mentioned that in the past IFS dollars have been made available to people on the wait list. However, it doesn't seem to occur unless the family requests it. She wondered if there was a way of developing a plan to get the word out to people that these monies are available. Jim felt this should be added to the agenda of the wait list workgroup.

J R Harding - Jim shared he had the opportunity of bringing J R into the APD organization. J R is currently the chairman of the State Transportation Disadvantaged Commission. J R is also a major advocate in employment. What impresses Jim is J R's ability to go to the top CEO's of companies and promote employment for persons with disabilities. Jim shared that J R has a disability. He is a very passionate advocate. His titled role within the program office is External Affairs.

Phil asked if Jim could put together a synopsis of Senate Bill 1660 so he could include in their area's newsletter. Jim thought they could probably create a page of bulleted items for this purpose.

Chair Clements thanked Jim and shared how much everyone appreciates his taking the time to attend the FCCF meeting. Everyone agreed with their applause.

IV. Election of Officers – Nominating Committee

Patty advised during the March meeting the nomination committee presented a slate of officers. The slate stands as the motion. She will go through the slate individually and take requests for nominations from the floor. The slate of officers is:

Chairperson – Betty Kay Clements – Patty asks if there are any nominations from the floor. There were none. The motion was approved by consensus.

Vice Chairperson – Frank Carroll - Patty asks if there are any nominations from the floor. There were none. The motion was approved by consensus.

Secretary – Lynn Carper - Patty asks if there are any nominations from the floor. There were none. The motion was approved by consensus.

Treasurer – Phil Pearson - Patty asks if there are any nominations from the floor. There were none. The motion was approved by consensus.

All officers have been approved. The audience approved with their applause.

V. BUSINESS

Review of Minutes – Chair Clements asked if there were any corrections to the minutes. There were none. Phil makes a motion to accept the minutes as submitted. Anna seconds the motion. There was no discussion. The minutes were approved by consensus.

Treasurer’s Report – Phil advised he projects FCCF will end the year with about \$2500 extra. However, any monies left over will go back to the state. He advised he will bring a budget report for fiscal year July, 2009 through June 2010 and request each area council for donations to cover the FCCF budget. Phil asked Stephanie if there was any way of working with the agency to better spend dollars during the month of June. Can monies be pre-allocated for such a purpose? The area office states towards the end of the year they require requisitions be submitted two months prior to end of fiscal year. Stephanie advised APD restrictions are DCF restrictions. She will check on this.

VI. PRESENTATION - Evercare Medicaid and Medicare Plans – Dual Eligibility

Thomas H. Raynor, Insurance Consultant,

James D. Jennis, Insurance Consultant

Chair Clements introduced Mr. Raynor and Mr. Jennis who are insurance consultants experienced in Dual Eligibility Insurance Plans. A packet of information was passed around to everyone in attendance. It included:

- Evercare Letter of Introduction
- Brochure titled “Benefit Highlights for Full Dual Eligible”
- Booklet titled “Summary of Benefits”
- Individual Enrollment Request Form
- The Medicare Advantage Member Appeals and Grievance Process
- A pamphlet titled “Health Products Benefit”

Mr. Raynor advised this insurance plan is only for persons who are receiving both Medicaid and Medicare and is known as dual eligibility. He reviewed with everyone the Benefit Highlights brochure which provides a description of benefits and shows no additional premium per benefit other than normal Medicare A & B costs. This is considered a Medicare Advantage plan whereby Evercare has a contract with Medicare and the Part B monthly cost of \$96.40 goes to Evercare to cover the costs of these benefits. Another feature of the plan is that every three months the individual receives a catalog of Health Products Benefit that includes a \$30.00 credit. Mr. Raynor advised the plan includes Dental coverage of 6 month oral exam and cleaning plus 1 year x-ray. He explained the difference between Medicare and Medicare Advantage. Medicare Advantage requires in network physicians. This plan is zero cost to both in and out of network physicians. If a physician refuses to take this plan, the insured writes a check for his services, sends verification to Evercare and they will reimburse the insured. Another feature of the Dual Eligible plan is no enrollment period. If for any reason the insured doesn’t like the plan, they can cancel anytime. Mr. Raynor shared another feature of this plan is a 1-800 nurse hotline maintained by a live person 24 hours a day.

Mr. Raynor mentioned he is not Medicare or Evercare, he is an insurance consultant. He shared this is an excellent plan for anyone covered under Medicaid and Medicare which includes many within the disability community. He would like everyone in attendance to help him get the word out around the state about this plan. He shared that he will travel to wherever any of the FCC groups meet.

VII. Working Group Meeting

Supported Living Workgroup – Chair Clements shared information in the FCCF information packet pertaining to the Supported Living Workgroup. Patty Houghland represented FCCFlorida. Patty shared the new terminology being used is Person Centered Planning. There will be training in regional areas on Person Centered Planning. APD has contracted with a company to do the train the trainer modules. Those trainers will train the APD immediate staff down to the local offices. It will branch out to providers. Patty advised FCCFlorida asked about family participation but they have not received an answer yet as to if families will be part of the original training. Patty shared she is trying her very best to express upon the importance of families being included in the front end not at the end of the process. The original training is supposed to start either the end of June or middle of July. She should know more by the July FCCF meeting.

Chair Clements asked Patty how many supported living workgroup additional meetings have been scheduled. Patty advised the first meeting was an intense 2 day meeting. Patty mentioned that Terri was going to compile the notes from that meeting and forward to all in attendance. She has not seen those notes yet. Also mentioned at the meeting is that a white paper will be created. She will share it with everyone once she receives it.

Medical Necessity - Patty advised the DD Council has again started looking at Medical Necessity and what could happen differently for the following areas: PT, OT & Speech Therapies, Nursing and Mental Health. It will probably be a 1 – 1-1/2 year project. She is part of the advisory council. One accomplishment has been in the state plan book they removed wording that was replaced with the terminology “maintenance of functionality”. You don’t have to be getting better but can maintain and receive PT, OT, speech therapies. It is not in the book yet but it has been committed to be included in the state plan therapy handbook.

Wait List Policy – Chair Clements asked Phil to share with the council what was discussed at the workgroup meeting. Phil shared in support of all the people on the wait list the legislature included in Senate Bill 1660 language to categorize the wait list from first come, first served to base on need. Jim spoke of this during his presentation. Phil is asking the FCCFlorida council to take an official position that supports wait list priorities. He wants all councils to take the list of priorities back to their councils, review the priorities, get wait list people involved, and make suggestions/changes to the list. The suggestions and or changes should be sent to Phil via E-mail so that he can distribute to everyone. He would like the council to vote on this as an official position. It then can be put on the website and a letter mailed to Director DeBeaugrine. Through discussion it was suggested that Phil’s version be changed to read the same as the version that will become law. The only difference being that Category 3 and 4 have been combined in the law. It was decided to devote a good portion of the July meeting to this subject. Everyone needs to address this issue with their area councils and obtain input to be addressed at the July meeting.

Phil shared that FCC 12 took it upon themselves to review some of APD procedures. The only one they could find pertaining to the wait list was APD04-004 titled – The Medicaid Waiver Wait List Maintenance Procedure. All it stated was how to keep the piece of paper. FCC 12 took the position that APD needs to change the wait list maintenance procedure to include actual things they could do for people on the wait list. Their council wrote a letter to Director DeBeaugrine asking him to include the procedures developed by the council. Phil asked that individual councils go back to their area councils and review the document, gather input on any additions they may have missed, get approval and take a position that APD needs to be doing some of these items for people on the wait list. Phil shared that since FCC 12 sent Director DeBeaugrine their recommendations he has created a committee to research the issue. One of the documents Director DeBeaugrine provided to the council is a memo with subject titled – Prioritization of Wait List Integration ideas. It has been divided into 3 categories which are:

- Category A – Easily implemented Statewide – currently occurring in some Area Offices
- Category B – Can be implemented Statewide – but needs coordination with APD Web Team, Communications Unit or local Family Care Councils
- Category C – Can be implemented Statewide – but needs coordination with outside entities.

Phil stated this is a positive sign they are working on developing a plan. He would like to see FCC's offer their support. Chair Clements asked area councils to follow through with these two items and both will be added to the workgroup agenda on July 17th. She also reminded everyone that a council does have the right to say no, I don't support that. The hope is for unity among all councils.

Website – Chair Clements asked Phil to share his availability to help create websites for each council. Phil shared he had a request from Area 15 asking if he could improve on their part of the website. He stated that for about \$15.00 to \$20.00 a year they can buy the name, for example FCC 15. Once done it is registered, thus anyone can enter www.fcc15.org it goes right to their website.

E-mail Etiquette – Chair Clements reminded everyone to be careful with what is put in an E-mail because all E-mails are subject to viewing and never go away. She advised that everyone should make sure of when an E-mail is sent via “reply to all” be real cognizant that it needs to go to all. Tracy asked if our E-mails on behalf of Family Care Councils are subject to the Sunshine Law. Chair Clements advised yes. Lynn suggested that council chairpersons set up a separate E-mail address for FCC business.

Legislative Advocacy – Chair Clements asked everyone to locate the document titled – Action Steps for Effectively Advocating with the Florida Legislature. Phil advised he will add the document to the website. As a reminder, these action steps were compiled from Representative Proctor's presentation to the FCCF council in January. Chair Clements asked that everyone share with their councils. FCCF is planning on following it. Phil mentioned the need for a legislative committee. Patty agreed and requested that Phil take on the role of chairperson. Phil agreed to chair the committee. Anna Brynild, Sharon Barry and Patty Houghland volunteered to be on the committee. Tracy asked to be included on E-mails. Chair Clements emphasized the importance of starting to visit with each council's area legislators during the summer months. Phil added the need to communicate with the key legislators in both the House and Senate. Chair Clements asked the legislative committee to review the FCCF legislative platform to see if it needs updating prior to sharing with the legislators.

FCCF By-Laws – Chair Clements asked Frank to address the by-laws. Frank shared his concerns with Item 1 under Article IV: Membership. Currently it reads: **The Council members shall consist of participating area/regional Chairpersons or their designated Family Care Council board representative.** Frank believes whether it is the chairperson or a representative attending FCCF meetings, that person needs to be elected to represent FCCFlorida by the area council members. Then, included in the area council by-laws must be the language adding the need to vote in the person attending FCCF meetings and include the need for a proxy in case that person is unable to attend the meeting. Discussion followed. Frank's concern is that at some point someone may come to a meeting stating they have authority to represent an area council when in fact they were not approved by that council to attend. Additional discussion followed. Chair Clements suggested that if anyone attending this meeting wants to write a proposal to amend the above language can do so (refer to Article X – Amendment of Rules in By-laws). It can then be addressed at another meeting.

FICD (Florida Institute for Community Development) – Chair Clements asked Patty, FICD chairperson to address the council. Patty shared FICD is a non-profit organization created about 5 years ago. It was created to be beneficial to every area Family Care Council. To date, little has been done. The executive committee held a meeting in hopes of bringing some new life to it. It was originally hoped to be a fiduciary for the Family Care Councils so that councils wouldn't have such a difficult time in spending and getting reimbursed from their funding dollars. In past history, the past APD administrators were not in support of this. There maybe another window of possibilities they are looking to pursue. Patty has been designated to do this. She will keep us informed as to her progress.

Lou Brown DVD - Patty brought her DVD as someone had requested it on a conference call. Evidently that person is not in attendance. Anna asked if she could borrow it. Patty advised yes. Anna will see that it gets returned to Patty.

FCCF Brochures - Chair Clements asked if anyone was in need of some FCCF brochures. She passed around a few. Stephanie will see that some are included on the APD exhibit table at Family CAFÉ.

VIII. ADJOURNMENT

With no further business to come before the council, Chair Clements adjourned the meeting at 3:30.

The next meeting will be held on July 18th, 2009 at The Holiday Inn Select.

RESPECTFULLY SUBMITTED,

**Donna Rauber,
Florida Institute on Community and Disability (FICD)**