

FAMILY CARE COUNCIL FLORIDA
Pauline Lipps, Chairperson
January 16, 2016 Meeting Minutes
Embassy Suites, Orlando Airport

MEMBERS PRESENT:

Pauline Lipps, FCCF Chair, SC East
Mary Smith, FCCF Vice Chair, FCC 4
Jean Sherman, FCCF Past Chair, FCC10
Laura Edmunds, FCCF Secretary, FCC4
Dan Bayley, FCCF Treasurer, FCC7
Patty Houghland, Chair, FCC1
Betsy Hill, Rep., FCC3
Paula James, Chair, FCC SC West
Patricia Oglesby, Chair, FCC8
Marty Norris, Co-Chair, FCC10
Mary Ellen Ottman, Chair, FCC12
Karen Huscher, Chair, FCC13
Lisa Miller, Co-Chair, FCC14
Melody Hearn, Chair, FCC15

GUESTS:

Betty Kay Clements, FCC13
Lisa Lupi, FCC15
Howard Fetes, FCC7

APD FCCF Liaison: Stephanie Rogers

APD CENTRAL ROM: Clarence Lewis

GUEST SPEAKER:

Tom Rankin, APD Deputy Director of Operations

CALL TO ORDER:

FCCF Chairperson, Pauline Lipps, called the meeting to order at approximately 8:37 am. She welcomed everyone, shared basic housekeeping information, and began introductions.

The contents of the FCCF information packet include:

- FCCF Jan 16, 2016 Agenda; FCCF Nov 21, 2015 Meeting Minutes (Draft)
- FCCF FY 2015/16 YTD Expenditures
- FCCF Legislative Platform 2015
- FCCF Legislative Platform Talking Points 2016 (Draft)
- FCCF 2016 Meeting information
- Florida Symposium on Aging with Developmental Disabilities flyer

II. BUSINESS:

November 21, 2015 Meeting Minutes: A motion to accept the minutes as written made by Patty Houghland.

The motion was seconded by Mary Ellen Ottman. The motion carried without discussion or opposition.

FCCF Budget Report: Howard Fetes spoke for Treasurer Dan Bayley, stating that FCCF's FY 2015-2016 YTD expenditures are \$5,366.83, as of 1/7/16. This does not include the recent purchase of 350 FCCF Community Booklets.

III. APD DEPUTY DIRECTOR OF OPERATIONS, TOM RANKIN:

Deputy Director of Operations, Tom Rankin, shared a folder with handouts for information and discussion with attendees on the following:

- 1) Florida Statewide Transition Plan Compliance Assessment Process addressing the following:

- Pre-Validation Visit Process; Validation Assessment Process; Validation Assessment Follow-up; Presumptive Institutional Setting; AHCA Review Process for Presumptive Institutional Setting Providers; and Post CMS Decision Activities
- 2) HCBS Characteristics Review Tool Probing Question and Review tool Residential settings
- 3) HCBS Characteristics Non Residential Settings Review Tool
- 4) 2015/16 Residential Setting Assignments by Region
- 5) 2015/16 ADT Setting Assignment by Region
- 6) Waitlist to Waiver Enrollment as of as of January 12, 2016
- 7) Employment Enhancement Project Data Report for FY 2015-16
- 8) FCCF Expenditure Audit Report
- 9) The Following Bills currently going forth in this Legislative session were addressed:
 - HB 1083: Agency for Persons with Disabilities: Revises priority classifications for clients on waiting list for Medicaid home & community-based waiver services; requires APD to provide waiver services & community-based care lead agencies to provide funding & services for individuals who need waiver & extended foster care services; provides that individuals remaining on waiting list are not entitled to hearing in accordance with federal law or administrative proceeding under state law; requires persons & entities under agency contract to provide community services & treatment to document service delivery & meet certain technical & training requirements; provides requirements for increasing iBudget funding allocations for clients needing certain transportation services; requires agency to conduct utilization review of intermediate care facilities for individuals with developmental disabilities.
 - HB 1089: Criminal History Information: Provides reduced fee for criminal history information provided to Agency for Persons with Disabilities under specified provisions.
 - HB 919: Involuntary Admission to Residential Services: Requires APD to contract with qualified evaluator to conduct review of status of persons involuntarily admitted to residential services provided by APD; requires review of such placements by court at hearing; requires APD to provide copy of review & notice of hearing to specified persons; provides appropriation.

APD's Legislative Update:

APD's goals that include increased employment opportunities, increased access to community based services and removing people from the waitlist. APD's strategic plan is aligned with their long-range program that has been submitted to the Governor. APD is focused on working to improve the management and oversight of the Agency and provider services. APD plans to move forward with fiscal responsibility to achieve its goals and have made recommendations to the Governor in the annual budget. APD made a recommendation to the Governor to approve \$15 million in the budget for 700 people to be removed from the Wait List and \$1 million for the Employment Enhancement Project. It will cost \$400,000 to conduct an iBudget rate study, \$2.6 million to complete the QSI study. APD has requested the funding of 30 positions that would be moved from the Developmental Disability Centers into the community. APD is working to fund positions that would increase capacity to complete federally required PASSARS (Pre-Admission Screening and Resident Reviews) for those being introduced to acute nursing settings, and Utilization Reviews for those living in ICFs.

Statute 393 has been rewritten to remove pieces of the Bill that do not exist any longer. FCCF also iterated its recommendation that individuals typically admitted to CTEP programs be given the opportunity to transition back into the community or instead be included in the greater community with the supports that would allow them to be as fully integrated as soon as possible.

FCCF requested to know the amount that APD came to that would remove all persons from the wait list. APD is preparing to launch a provider rate study. The reason for the continued study is due to low

response by providers from the previous study. Only about 400 surveys were submitted state-wide by providers. Providers will be asked more questions in the new study.

Accomplishments:

- Background screenings have been reduced to a lower rate for providers now.
- Individuals who are involuntarily committed via court order will receive an annual review by the court system
 - A study will be conducted for all individuals who have been involuntarily committed and will be affected by this
- The provider rate structure is anticipated to be submitted October 1, 2016 (these are the results from the current provider rate study)

FCCF members expressed a need for an increase in CDC+ providers and an issue with APD office personnel being unaware of the program and providers in their areas.

iBudget Rule Challenge results will be available soon. Tom Rankin will share those results with FCCF. In November 2501 people have been removed from the waitlist, over 700 are receiving services. FCCF requested those numbers broken down by County.

TRAIN will begin with the Core Competencies and Zero Tolerance in March 2016. They were supposed to be online by December 2015. The delay has been due to the transition of the curriculum format to fit into a format suited for the internet.

The new Client Management Data System (CMDS) is working with Harmony, now known as MediWare, will have modules for case management that providers will be able to utilize. It will also be user friendly and have a consumer portal and a family module. The provider and consumer modules will be able to interface with each other.

Dr. Ray Foster has been enlisted to assist with the QSI study. APD is focused on building capacity in each region with their QSI assessors. A three-day focus group study will begin in February, but is being held at the same time as Developmental Disability (DD) Day. FCCF members will have difficulty participating in the focus group due to DD Day, but would like to be more involved.

The CMS initiative to validate provider self-assessments is underway. These self-assessments are not required, but are strongly recommended. APD is reviewing a sample size of over 300 providers in ADTs and residential living settings by July 30, 2016, and will provide feedback. A plan of remediation will be required for found deficits. Providers will have until July 2019 to come into compliance. APD would like to ensure that providers have ample time to meet requirements and feel that the sooner providers assess themselves, they will be better able to meet those requirements. Planned communities have not been included in the CMS assessment, but because individuals would like to utilize waiver dollars to help fund living expenses, these communities have been asked to do the self-assessment.

APD has had three meetings with AHCA officials and now have a running agenda of talking points. The current focus is on children in nursing homes.

IV. DEVELOPMENTAL DISABILITY (DD) DAY:

Marty Norris made a motion for the FCCF to fund Chair Pauline Lipps to attend DD Day, on February 18, 2016 in Tallahassee. The motion was seconded by Vice Chair Mary Smith. Motion carried without discussion or opposition.

V: FDDC WAITLIST STRATEGIC PLAN MEETING:

Paula James made a motion for the FCCF to fund Patty Houghland to attend the FDDC Waitlist Strategic Plan Meeting on January 26, 2016 in Tallahassee. The motion was seconded by Patricia Oglesby. Motion carried without discussion or opposition.

VI: FCCF PUBLICATIONS:

A total of 350 FCCF Community Booklets were ordered. One copy was distributed to each FCCF member to share with their local councils. Copies have been designated for each Senator and Representative to be distributed on DD Day by local Council members in attendance. Area councils will determine by vote how many they will order for local distribution. Councils will submit their minutes with the order to Stephanie Rogers by February 29th. The cost of 350 booklets was \$1000.00, with a cost of \$2.86 per booklet.

The FCCF discussed the possibility of a page being added to the FCCF website to include stories from the Community Booklet, and stories that did not make it into the booklet. A signed media release must be obtained for each story. There was a discussion of updating the FCCF display board with pictures that may need signed media releases.

VII: MEDICAID DD WAIVER WAITLIST CATEGORY INFORMATION FLYER: A black & white printed copy was shared with each person and the color version was projected onto a screen for discussion. The document was sent via email to all FCC Chairs and Area ROMS.

VIII: AUTHORIZATION TO INCUR TRAVEL EXPENSES FORM: Stephanie Rogers shared the APD travel Authorization request form. She provided brief training/instructions for members on completing the form correctly. The FL Department of Transportation (FDOT) has a list of city to city mileage for input vicinity mileage on travel forms. Travel from or to a city not on the FDOT site needs a copy of the Google or MapQuest mileage attached. Stephanie Rogers will share the DOT list with FCCF members.

IX: FAMILY CAFÉ FCCF PRESENTATION: The FCCF presentation submitted to Family Café by Karen Huscher was reviewed. Chair Pauline asked for a committee to present at the Family Café. Karen Huscher will be the Lead presenter and Committee Chair for this presentation. Volunteers were Mary Smith, Marty Norris, Melody Hearn, and Pauline Lipps.

Karen Huscher made a motion for FCCF to spend up to \$500.00 for Family Cafe presentation materials. Patty Houghland seconded the motion. The motion carried without discussion or opposition.

Door prizes will be donated.

X: FDDC iBUDGET WAIVER PROVIDER RATE CRISIS WEBINAR: The Florida Developmental Disabilities Council has requested FCCF's endorsement for a webinar providing information on the iBudget Waiver provider rate crisis. After reviewing the webinar, FCCF members discussed this issue and decided it would be a significant way to assist individuals and families to address and advocate for the rate issues with legislators.

Dan Bayley made a motion to endorse the FDDC iBudget Waiver Provider Rate Crisis webinar. Mary Ellen Ottman seconded the motion. The motion carried unopposed.

XI. WWW.JUSTDIGIT.ORG: The wallet card is a tool to be used by persons with DD.

The FCCF viewed the wallet card training video developed by Disability Independence Group (DIG), Coral Gables Police Department (CGPD) and CARD, at <http://www.justdigit.org/wallet-cards/>.

XII. ADULT DAY TRAINING/RESIDENTIAL HABILITATION SELF-ASSESSMENT: Patty Houghland reported on the self-assessment that should be complete at this time. She recommended that FCCF members speak with their local providers to discuss their self-assessments and share with FCCF.

XIII. FCCF NOMINATING COMMITTEE: Karen Huscher and Paula James volunteered to be on the committee this year and will submit a report at the March FCCF meeting,

XIV. COUNCIL INPUT/MISC. INFORMATION:

- Lisa Miller, Chair of Area 14, said the Area 14 FCC is working to create a local coalition.

- The Center for Autism and Related Disabilities Autism Conference will be held in Orlando January 26, 2016. At this time it is too late to arrange for FCCF to become a vendor, however it will be discussed for 2017.
- The National Down Syndrome Congress will be held at the JW Marriott Grand Lakes in Orlando, July 21-24, 2016. FCCF will discuss at the March meeting about budgeting, for a vendor table at the conference, from the 2016-17 FCCF budget.
- Deliver the Dream offers monthly camp opportunities for families. There are four camps in Florida. Each month focuses on a different disability, illness or crisis. January is focusing on Spina Bifida. The application can be found online at www.deliverthedream.org . The organization is out of Ft. Lauderdale and can be contacted at 1-888-OUR-DREAM or 1-954-554-3512.

There being no further business, the Chair adjourned the meeting at approximately 3:20 PM.

Respectfully submitted,

Laura K. Edmunds,

FCCF Secretary

The next meeting is March 19, 2016

Embassy Suites Orlando Airport, Orlando, Florida