

FAMILY CARE COUNCIL FLORIDA
Pauline Lipps, Chairperson
July 19, 2015, Meeting Minutes
Embassy Suites, Orlando Airport

MEMBERS PRESENT:

Pauline Lipps, FCCF Chair, FCC SC East
Mary Smith, FCCF Vice Chair, FCC 4
Jean Sherman, FCCF Past Chair, FCC10
Dan Bayley, FCCF Treasurer, FCC7
Laura Edmunds, FCCF Secretary, FCC4
Patty Houghland, Chair, FCC1
Betsy Hill, Rep., FCC3
Karen Prewitt, Co-Chair, FCC4
Paula James, Rep., FCC SC West
Patricia Oglesby, Chair, FCC8
Marty Norris, Co-Chair, FCC10
MES, Rep., FCC11
Mary Ellen Ottman, Chair, FCC12
Karen Huscher, Chair, FCC13
Melody Hearn, Chair, FCC15

GUESTS:

Howard Fetes, FCC7
Betty Kay Clements, FCC13
Lisa Lupi, FCC15
John Patrick McGlone, FCC15
Krystal Sims, FCC15

APD FCCF Liaison:

Stephanie Rogers

GUEST SPEAKERS:

Lisa Robertson, Director of Strategic Planning, APD
Clarence Lewis, Central Region Operations Manager, APD
Barbara Palmer, APD Director (by phone)

I. CALL TO ORDER: FCCF Chairperson, Pauline Lipps, called the meeting to order at 8:44 am. She welcomed everyone, shared basic housekeeping information, and had all in attendance introduce themselves. The contents of the FCCF information packet include:

- FCCF July 19, 2015 Agenda; FCCF May 16, 2015 Meeting Minutes (Draft)
- FCCF FY 2014/15 YTD Expenditures; FCCF FY 2015/16 YTD Expenditures; FCCF Spending Plan for FY 2015/2016
- Governor's 2015 Veto List
- FCCF 2015 Schedule of Allotment Balances as of 6/30/15, Summary Balance Report by Region and Area Council
- Disability Rights Florida brochures: Advocacy; Emergency Preparation
- A Credo for Support; Anti-Stress Kit
- Recent copies of the Sunland Beacon
- Waiting List Numbers and Individuals with Home and Community Based Services Waivers, APD Database June 1, 2015
- Updates for the Family Care Councils, July 2015, Volume 4, Issue 7
- Media Release and Disclosure of Health Information, sample
- Florida Medicaid Health Care Alert, July 2015
- 4 Generations Institute: 20 Great Things to Say to Children
- "What They Are Saying..." Stakeholders Praise Gov. Scott's Budget
- FCC Website policies and procedures
- APD iBudget brochures provided to each FCC for distribution, paid for by FCCF
- Kathie Snow book, Apple-Bites, distributed to FCCs

Many Resource materials and pamphlets were made available to all

II. BUSINESS:

May 16, 2015 Meeting Minutes: Draft minutes sent to members prior to the meeting were reviewed. **A motion to accept the minutes as written was made by Patty Houghland. The motion was seconded by Patricia Oglesby. Motion passed.**

End of Year Financial Report: Howard Fetes reporting for Treasurer Dan Bayley stated that the FY 2014/15 spending plan shows expenditures YTD as **\$14,992.40**, a surplus of **\$7.60** and FY 2015-2016 spending plan shows expenditures YTD as **\$484.00** since July 1.

III. APD 2015-2016 PROJECTS: Pauline introduced APD Director of Strategic Planning, Lisa Robertson and Clarence Lewis, Central ROM. Lisa began by saying how much she enjoyed her time with the FCCF and shared about her experience attending the National Association of State Directors of Developmental Disability Services mid-year conference where there were consumers selling products. Lisa purchased a t-shirt from a consumer upon which he had imprinted his poem: "I am extra vast and lopsided". A discussion followed about microenterprises in Florida ensued.

Lisa addressed the following asking for open discussion as she continued:

APD Legislative Wrap-Up: APD received a budget of over \$1.2 billion. Within that, \$40.7 million has been dedicated to remove individuals from the waiting list – categories 3 (Intensive Needs), 4 (Caregiver over age 70), and 5 (Transition from school). Support Coordinator rate increase, \$8.05 million. Personal supports provider rate increase, \$5.05 million. iBudget amounts increased starting July 1 to accommodate for the rate increases. APD received \$1,359,742 million in trust funds. APD also received \$750,000 in nonrecurring General Revenue funds and \$750,000 in nonrecurring trust funds, a total of \$1.5 million non-recurring funds added to the budget. APD will begin a kickoff with Project Teams and then Statewide in October. The Employment Enhancement Project received \$1 million in total funds this year. Actuarial services analyzed the provider rates for Dept. of Labor for a cost of \$400,000 in non-recurring funds. They also looked at rates for Dual Diagnosis / Mental Health workgroup and Forensics work group. If there are funds, the actuary will also look at Adult Day Training (ADT) work groups. Special Projects included in APD's appropriations: \$2 million recurring General Revenue funds for Arc of Florida dental program; \$150,000 nonrecurring funds for Mac Town's Wellness and Fitness Center; \$125,000 (\$100,000 is nonrecurring, \$25,000 is recurring) for Arc of Florida to provide training resources for service providers; \$250,000 in nonrecurring fixed capital outlay for Arc of Broward Culinary program; \$1.6 million in fixed capital outlay, of that, \$840,000 provided for Rish Park improvements and \$760,000 for general repairs and maintenance for State facilities.

IT update: The Client-Data Management system contract was signed July 1st between APD and Harmony Enterprises.

Housing and Service Delivery Workgroup Updates: The actuary is looking at workgroups, as stated above. APD is talking to the Agency for Health Care Administration (AHCA) about how to fund services, such as Aging and Alzheimer's. APD is also partnering with the Dept. of Elder Affairs regarding the aging developmental disability population. For *Dual Diagnosis and Intensive Behaviors/ Mental Health*, a crisis assessment and prevention team is being developed to assess needs in the homes to determine if situations can be diffused there or may require short term residential placement for crisis stabilization up to 90 days before returning home. For those that may be unable to return home, long-term residential services similar to the current intensive behavior residential habilitation model may be developed. Appropriate adjunct services such as behavioral, psychiatric, mental health counseling would be "bundled" in an effort to create a more global perspective that includes mental health. Colorado has passed a Bill that allows them to start looking at these home intervention teams. Lisa hopes to delve more into the Colorado model and continue the conversation. APD is looking at developing a three-level rate structure for *Forensic* clients, with a higher rate for more intense level clients and more community access for lower level clients. APD is trying to educate the court system and judges, providing training for judges and law enforcement so that individuals are identified correctly as developmentally disabled and

processed correctly. APD is developing the *Supported Employment* best practice three-tier model for ADT, with a focus on age ranges, individuals who would like to retire, those who are motivated to work, and those who have medically complex needs. ADT to be split into retirement and competitive employment, expect completion Dec 1, 2015. *Alzheimer and Aging Care Givers* on hold, waiting for Dept. of Elder Affairs to meet next week for Lisa and their staff to discuss. Once the Actuary is finished sometime in December, APD will reconnect with workgroup team members. Updates are asked to be shared with the FCCF.

Programs Update: *iBudget* 2015 Legislature finalized an implementing Bill that allows APD to also increase funds above the algorithm when an individual has significant needs for transportation services to a waiver funded ADT or to waiver funded supported employment, where such need cannot be accommodated within the funding authorized by the client's *iBudget* amount without affecting the health and safety of the client, where public transportation is not an option due to the unique needs of the client, and no other transportation resources are reasonably available. There were several public meetings where FCC comments were received, they can be located at <http://www.apdcares.org/publications/legal/>. Presentations, handouts, audio recordings of meetings can be found here. Based on public feedback, APD is working with a statistician to make modifications to the algorithm. The current algorithm considers age (over or under age 21), living setting and certain client needs based on QSI questions. The proposed algorithm considers additional age factors, additional details about living setting, and more indicators of need from the QSI that were not previously included. APD has been working on the *iBudget* Rule. A public meeting was held May 7, 2015 to discuss the latest draft of the rule. The next public meeting will be held August 19, 2015. Look at the APD website for the Notice of Change to see what has been changed. FCCF has requested to view the updated QSI before it is made public. *Wait List to Waiver* enrollment money appropriated, expecting 2000 individuals to come off of categories 3, 4, and 5; and as funding permits, taking people off of category 1 and 2. Additional legislation was passed in the implementing bill in regards to foster care, clarifying the role for those in the child welfare system, young adults aging out of the welfare system and young adults remaining in extended foster care. The language was cleaned up and allows for APD to categorize individuals in Category 2 for children with DD in the child welfare system, and upon adoption or reunification with family. The legislation allows young adults who remain in the child welfare system to be certified by both the waiver and the child welfare system now. Language was also changed so that military families coming from another state who were on a waiver in their previous state and parent or guardian and is serving active military duty will be added to the waiver here.

Self-Advocacy Initiative: The APD self-advocacy webpage and brochure are in development. The brochure will be made available in multiple languages. Waiver Support Coordinators (WSCs) will be required to take self-advocacy training. They anticipate going online with Arc's TRAIN online training system by the end of the year. APD is seeking feedback from FCCF on how to better work together and on the self-advocacy brochure and website. Send feedback via email to denise.arnold@apdcares.org.

APD is hiring: About 40 APD positions have been allocated to be filled. Currently, over 100 positions are vacant at this time.

CMS Transition Plan Update: CMS has not issued a decision on either the *iBudget* waiver or the transition plan. There are several states who are weak in their transition plan and very few were good. AHCA will be holding three public meetings to update the state's transition activities, engage stakeholders in an implementation process, and to solicit feedback on the implementation activity. Proposed residential and non-residential survey totals will be presented. Dates are in the packet materials: Florida Medicaid Health Alert, July 2015

Delmarva: APD has been working with Delmarva and AHCA to develop a crosswalk of standards within the Provider Discovery Review, Person-Centered Review, Service-Specific Record Review and

observation tools that match the residential/non-residential survey totals. The goal has been to simplify the assessment process. It is anticipated to begin in September.

Delmarva provides public information on provider performance at www.flddresources.org. It identifies how providers perform within specific service areas, their compliance re background screenings, staff screenings, health and safety of individuals.

In January, Delmarva updated their review tools related to provider discovery review (PDR) for WSC's, provider discovery review (PDR) for all other providers, and person-centered review. The scoring has changed, individual scores are broken down: PDR Scores (all standards scored during the review, weighted), Compliance (administrative and specific service record reviews), and Person-Centered Practices (individual review results - both individuals served and direct staff are interviewed).

CDC+: Enrolled 332 new participants last year, bringing the total to 2,287 clients. They receive about 30 applications for enrollment each month. The council reviewed enrollment numbers by area.

IFF's Rule: watch the APD website for published results

IV. APD DIRECTOR BARBARA PALMER:

Introductions were made for Director Palmer. She began by thanking FCCF for the invitation to FCCF meetings for her and her staff. She expressed how important it is to stay in touch and shared APD updates. She discussed the adults with disabilities (AWD) funding that was cut on the very last day of legislative session and how APD is doing whatever it can to ensure people are able to receive necessary services. If individuals were already receiving waiver dollars and this loss of program funds cut/ hurt them in some way, they can request an increase if they meet the qualifications. APD is preparing for the upcoming legislative session by reviewing statute 393 and making changes to eliminate unnecessary items and add things as appropriate. When the draft is complete, APD will share with FCCF.

Q&A Results with Director Palmer:

- 1) The plan for getting the 2000 people onto the Waiver will be done by offers made based on waitlist prioritization APD will be made offers. They are currently checking on QSIs to make sure they are up to date. Offers should go out in the middle of August.
- 2) The iBudget handbook update has been posted on the website and should be finalized soon.
- 3) Director Palmer plans to research and address educational services, transition, VR, for individuals age 15+ this year.
- 4) Director Palmer is working to collect the information needed to fight for provider rates in the next legislative platform.
- 5) The date for Developmental Disability (DD) Day will be shared soon.
- 6) Director Palmer did not receive any feedback in regards to letters that were sent/delivered to area legislators.

FCCF has invited Barbara Palmer to attend the FCCF phone conference meetings during the months in between formal meetings. These phone meetings will be held the 3rd Thursday at 7pm. The first meeting is August 20, 2015. Director Palmer was thanked for her time and the call ended at 12:02pm.

V. FAMILY CAFÉ REPORT:

Dan Bayley and Howard Fetes coordinated the FCCF table for Family Café. They began by thanking everyone for their assistance and for coming by. They shared authorization sheets for people wanting to go on Area mailing lists and would like more information about Family Care Council. They also brought information from other vendors at the Café to share with FCCs.

VI: CARLTON PALMS REPORT:

Patty Houghland and Betty Kay Clements reported that there were no criminal charges surrounding the incident resulting in death of a student at Carlton Palms two years ago. The APD-implemented moratorium has been pulled and a few clients have been admitted. APD, Disability Rights Florida and others continue to monitor and visit unannounced regularly. FCCF will continue to have a presence at the quarterly meetings.

VII: ARC OF FLORIDA CONTRACT-TRAINING UPDATE:

There are 9 training modules of which we are reviewing and answering five questions upon completion. About \$1500.00 worth of training has been completed to date, with the first deadline on July 15, 2015. New trainings will become available soon.

VIII: FDDC WAITLIST STRATEGIC PLANNING MEETING REPORT:

Jean Sherman attended the June 29th meeting of this group, representing FCCF on the Community Supports and Education workgroup. First topic discussed was to provide accurate information to wait list families seeking local support groups, a survey was created and will be sent to each entity on the APD Resource Directory that self-reported having a support group. The survey will gather details about the nature of the support offered and meeting schedule. The final information will be shared with wait list families. Second, a Common Ground marketing campaign is being developed to distribute regular information bites about FDDC developed educational material on a variety of disability topics. A survey is being created to query cross-disability groups statewide about their willingness to use social media as a marketing tool in this regard. Finally, members were reminded to encourage their contacts to avail of the Family/Self Advocate training program to prepare for advocating for wait list families with legislators. This program may be downloaded from the FDDC website.

IX: FCCF WEBSITE UPDATES:

The FCCF website is up and running. This month the website has had over 289 unique visitors (first time visits to the website), and over 1,000 unique visitors in a one month period. 29 "contact us" requests have been received and resource links have been added. The resource page contains hotlinks to and brief statements about high priority agencies/stakeholders and is in the process of being edited. Contact Mary Smith to update information on the website.

Jean Sherman prepared recommendations for the website policy/procedures which is still a working document. Website policy/procedures were reviewed then passed on to the website committee. The final copy will be shared via email. The media release is also being edited.

X: LOCAL FCC UPDATES:

- Pauline Lipps reported on an email she received from Sunland's Superintendent, Jeri Williams, asking her to come up with ideas of how to connect Sunland families to the resources they can be exposed to by joining the Family Care Council. Pauline made three suggestions: 1) FCCF will put in an invitation letter in the Sunland newsletter, 2) Pauline will send the FCCF directory, including contact info for FCC Chairs, ROMs, and Liaisons so that she can share that contact information with families from the appropriate Areas, and 3) send 50-100 FCC brochures – FCC1 can send her some and it can also be sent electronically.
- Melody Hearn reported that FCC15 has coordinated with a variety of agencies to put on an ADA celebration rally on August 12 in Martin County. FCC15 is also gaining access to a health expo in September.
- Mary Ellen Ottman reported that FCC3 is doing an ADA celebration at the Jackie Robinson Ballpark in August.
- Marty Norris reported that FCC10 received funds that were donated a while ago and then used to sponsor youth to go to summer camp.

X: CMS UPDATES RULE/PATTY HOUGHLAND:

Lisa Robertson provided update earlier. Betty Kay Clements will send the PowerPoints with guiding questions to Laura Edmunds.

XI: DD DAY COMMITTEE:

Committee was assigned at yesterday's workgroup: Mary Smith, MES, Karen Huscher, Patty Houghland

XII: PREPARATION OF FCCF COMMUNITY BOOKLETS:

Committee was assigned at yesterday's workgroup: Patty Houghland, Karen Huscher, Patricia Oglesby, MES. Stephanie Rogers will be the point person on this.

Profiles with pictures are needed. Group photos that are taken around the state and submitted must have a statement included about the event; these do not require a media release.

A draft of the community booklet will be ready at the September meeting and a final draft is expected to be completed by the end of September/early November and ready for the printer by November so it will be ready in time for January's start to the legislative session. FCCs are encouraged to share the booklets with local legislators.

VIII. CITIZENS TIME: There were no speakers signed up for citizen's time.

IX. COUNCIL INPUT/MISC. INFORMATION

There being no further business, the Chair adjourned the meeting at 3:45 PM.

Respectfully submitted,

Laura K. Edmunds,

FCCF Secretary

The next meeting is September 19, 2015

Embassy Suites Orlando Airport, Orlando, Florida